



GOVERNMENT OF KERALA
Finance (Pension-B) Department

CIRCULAR

No.26/2024/FIN

Thiruvananthapuram, Dated: 23/04/2024

Sub:- e-Service Book – Software provision enabled in SPARK for adding judicial proceedings – reg.

Ref:- G.O.(Rt)No.6404/2022/Fin dated 16/09/2022.

As per Government order referred above a committee has been constituted to suggest the modalities that is to be followed to avoid delay in pension sanctioning process. The committee, in its meeting conducted on 18/12/2022, recommended to include a provision for adding Vigilance/ Judicial proceedings if any of the employees in e-Service Book. Hence, software provision for entering the details of Vigilance/ Judicial proceedings if any of the employees has been incorporated in SPARK application under the menu **Service Matters - Personal Details**. The same shall be reflected in e-Service Book.

All Head of the Departments/ Disciplinary Authorities are informed to use the above provision in SPARK software and ensure that the updated provision is reflected in the e-Service book of the concerned employee.

V. AJAYAKUMAR
ADDITIONAL SECRETARY

To

- (1) The Principal Accountant General (A&E), Kerala, Thiruvananthapuram.
- (2) The Accountant General (Audit-II), Kerala, Thiruvananthapuram.
- (3) The Director of Treasuries, Pattom, Thiruvananthapuram.
- (4) All Departments of Secretariat (through eOffice).
- (5) The Nodal Officer, www.finance.kerala.gov.in for publishing in the website.
- (6) Stock File / Office Copy (E-1045156).

Forwarded/By Order

Section Officer